



GOVT. COLLEGE OF EDUCATION
Jalandhar (Punjab) India.
(Affiliated to G.N.D.U., Amritsar)
RE-ACCREDITED BY NAAC

Ref. No.

Dated.....

For the session 2019-20, Committee of Internal Quality Assurance Cell has been constituted with the following members:

1. Mr. Gurcharan Singh (Principal)
- 2 Mrs. Kamlesh Sharma (In-charge B.Ed./ Convener Skill Dev. Committee)
- 3 Prof. Manjeet Saini (In-charge M.Ed./ Convener Skill Dev. Committee)
- 4 Mrs. Surinder Kaur(Convener NAAC/IQAC Committee)
- 5 Mrs. Gurvinder Kaur (In-charge Co-Curricular Activities)
- 6 Dr. Meenakshi Bhatia In-charge NSS, NCTE)
- 7 Dr. Jagjit Kaur (In-charge RUSA & House Examination)
- 8 Mrs. Priyanka Agnihotri (In-charge Research Resource Centre)
- 9 Mrs. Harsharan Kaur (Counselor of the Area)
- 10 Mrs. Sunita Sahota (Principal, Govt. Girls Senior Secondary School, Jalandhar)
- 11 Ms. Navjot Kaur (President, Literacy and Cultural Society of the College)
- 12 Ms. Anirudh Singh Thakur (President NSS Units of the College)

CC:

- 1 A copy to Dr. Jagjit Kaur for uploading on the College Website.
- 2 Convener NAAC/NCTE/IQAC


IQAC COORDINATOR
(Mrs.Surinder Kaur)


PRINCIPAL
ਸਰਕਾਰੀ ਕਾਲਜ ਆਫ਼ ਐਜੂਕੇਸ਼ਨ,
ਜਲੰਧਰ।



GOVT. COLLEGE OF EDUCATION
Jalandhar (Punjab) India.
(Affiliated to G.N.D.U., Amritsar)
RE-ACCREDITED BY NAAC

Ref. No.

Dated.....

NOTICE

(1st Meeting, 2019-20)

MEMO No-1031

DATE-24 -12-2019

All members of IQAC all directed to attend a meeting in the Principal office today at 12:00 PM, to discuss the following issues:

AGENDA:

1. To discuss admission status of B.Ed. and M.Ed. Classes for session 2019-20.
2. Whole session activities calendar.
3. To provide Book facility to the students.


IQAC COORDINATOR
(Mrs.Surinder Kaur)


PRINCIPAL
ਸਰਕਾਰੀ ਕਾਲਜ ਸਾਇੰਸ ਅਤੇ ਖੇਡ, ਜਲੰਧਰ।



GOVT. COLLEGE OF EDUCATION

Jalandhar (Punjab) India.

(Affiliated to G.N.D.U., Amritsar)

RE-ACCREDITED BY NAAC

Ref. No.

Dated.....

MINUTES OF MEETING

MEMO No-1031

DATE-24 -12-2019

After the meeting following minutes of meeting are recorded for record.

1. All IQAC members were happy that all seats of B.Ed. course are filled for the session and ask the faculty members to improve the strength of M.Ed. students in the next session.
2. Senior teachers ask to prepare the sessional calendar of various activities. It will be accordance to University syllabus, Examinations and Government gazette holidays. Calendar must have flexibility.
3. Outgoing students are asked and to be motivated to donate their old books to the college book bank. It will enhance the storehouse of book bank. It will be useful to poor needy students.
4. Few Members suggested collecting feed- back Performa from students at regular interval, so that improvements are made in the college as per students' requirements.


IQAC COORDINATOR
(Mrs.Surinder Kaur)


PRINCIPAL
ਸਰਕਾਰੀ ਕਾਲਜ ਆਫ਼ ਐਜੂਕੇਸ਼ਨ,
ਜਲੰਧਰ।



GOVT. COLLEGE OF EDUCATION

Jalandhar (Punjab) India.

(Affiliated to G.N.D.U., Amritsar)

RE-ACCREDITED BY NAAC

Ref. No.

Dated.....

Action Taken Report

Plan of Action	Action Taken
To know the status of admission of B.Ed and M.Ed classes for the session 2019-20.	100 students admitted as per the 100 sanctioned B.Ed seats and 18 students admitted against 50 M.Ed course seats.
To strengthen the store house of book bank for needy students.	With contribution of old students, college book bank has around 300 books of different subjects for students.
Organization of college activities.	College activities are organized as per the prepared calendar (Session2019-20).


IQAC COORDINATOR
(Mrs.Surinder Kaur)


PRINCIPAL
ਸਰਕਾਰੀ ਕਾਲਜ ਆਫ਼ ਐਜੂਕੇਸ਼ਨ,
ਜਲੰਧਰ।



GOVT. COLLEGE OF EDUCATION

Jalandhar (Punjab) India.

(Affiliated to G.N.D.U., Amritsar)

RE-ACCREDITED BY NAAC

Ref. No.

Dated.....

NOTICE

(2nd Meeting, 2019-20)

MEMO No-200

DATE-03 -03-2020

All members of IQAC all directed to attend a meeting in the Principal office today at 12:00 PM, to discuss the following issues:

AGENDA:

1. Campus Beautification.
2. To assesses the ongoing semester classes.
3. To assesses the spread of Corona Virus.


IQAC COORDINATOR
(Mrs.Surinder Kaur)


PRINCIPAL
ਸਰਕਾਰੀ ਕਾਲਜ ਆਫ਼ ਐਜੂਕੇਸ਼ਨ,
ਜਲੰਧਰ।



GOVT. COLLEGE OF EDUCATION

Jalandhar (Punjab) India.

(Affiliated to G.N.D.U., Amritsar)

RE-ACCREDITED BY NAAC

Ref. No.

Dated.....

MINUTES OF MEETING

MEMO No-200

DATE-03 -03-2020

After the meeting following minutes of meeting are recorded for record.

1. IQAC members discussed the campus beautification. Members suggested to plant flowering plants in the campus, Paint the flower pots and pruning of plants and hedges.
2. Principal sir update the house about ongoing semester classes. All members were satisfied with progress.
3. All Members were worried about the spread of Corona Virus in China. All members suggested to take precautionary measure in the college campus for the safety of students.


IQAC COORDINATOR
(Mrs.Surinder Kaur)


PRINCIPAL
ਸਰਕਾਰੀ ਕਾਲਜ ਆਫ਼ ਐਜੂਕੇਸ਼ਨ,
ਜਲੰਧਰ।



GOVT. COLLEGE OF EDUCATION

Jalandhar (Punjab) India.

(Affiliated to G.N.D.U., Amritsar)

RE-ACCREDITED BY NAAC

Ref. No.

Dated.....

Action Taken Report

Plan of Action	Action Taken
Beautification of campus.	College mali has planted flowering plants like Guldodhi, Shoe flowers, Madhu kamni, Medicinal plants in the campus, Pruned the Lawn hedges painted the pots in multicolor beautification.
To assess the ongoing teaching of B.Ed and M.Ed semester classes.	Teachers take class tests on regular basis to check the learning of students. Feedback Performa also collected from students.
To take measure about spread of Corona virus.	Teachers and students are asked to take precautionary measure. To display corona safety measures on notice board.


IQAC COORDINATOR
(Mrs.Surinder Kaur)


PRINCIPAL
ਸਰਕਾਰੀ ਕਾਲਜ ਸੇਠ ਸਿੰਘ, ਜਲੰਧਰ।



GOVT. COLLEGE OF EDUCATION

Jalandhar (Punjab) India.

(Affiliated to G.N.D.U., Amritsar)

RE-ACCREDITED BY NAAC

Ref. No.

Dated.....

NOTICE

(3rd Meeting, 2019-20)

MEMO No-409

DATE-13 -07-2020

All members of IQAC all directed to attend a meeting in the Principal office today at 12:00 PM, to discuss the following issues:

AGENDA:

1. To discuss the Modalities for B.Ed and M.Ed admission under the shade of COVID-19 for next session.
2. To prepare duty chart for staff on rotation basis due to COVID-19.
3. To purchase COVID-19 safety material like Sanitizer, Mask, soap, Sanitizer bottle stand etc.
4. To chalk out plan for student's internship in different schools through on line mode.


IQAC COORDINATOR
(Mrs.Surinder Kaur)


PRINCIPAL
ਸਰਕਾਰੀ ਕਾਲਜ ਸਾਹਿਬ ਸਿੰਘ, ਜਲੰਧਰ।



GOVT. COLLEGE OF EDUCATION

Jalandhar (Punjab) India.

(Affiliated to G.N.D.U., Amritsar)

RE-ACCREDITED BY NAAC

Ref. No.

Dated.....

MINUTES OF MEETING

MEMO No-409

DATE-13 -07-2020

After the meeting following minutes of meetings are recorded for record

1. Members discuss the various safety measures regarding COVID-19 during admission time. Members asked The Principal to display COVID-19 related poster at specific places in the college campus and to provide sanitizer and mask facility to the visitors.
2. As per Government instructions 50% staff attendance should be there due to COVID-19. To fulfill this guideline, members authorized the Principal sir to prepare duty chart for the staff on rotation basis in COVID-19 lock down period.
3. Committee members authorized the Principal to purchase whatever required to combat the COVID-19. It will help the college campus COVID 19 free.
4. B.Ed Coordinator asked to prepare list of students whose internship is due in different schools. Coordinator has to take all considerations of COVID-19 guidelines while preparing the plan.


IQAC COORDINATOR
(Mrs.Surinder Kaur)


PRINCIPAL
ਸਰਕਾਰੀ ਕਾਲਜ ਆਫ਼ ਐਜੂਕੇਸ਼ਨ,
ਜਲੰਧਰ।



GOVT. COLLEGE OF EDUCATION

Jalandhar (Punjab) India.

(Affiliated to G.N.D.U., Amritsar)

RE-ACCREDITED BY NAAC

Ref. No.

Dated.....

Action Taken Report

Plan of Action	Action Taken
To complete the admission process under the shadow of COVID-19 for the session 2020-2021.	All staff members put on duty wear mask and use sanitizer and maintained social distancing. For outsiders COVID related instructions are displayed on entrance gate, outside office, outside library. At entrance gate sanitizer and mask was made available for incoming students.
Duty plan of staff during COVID-19 lockdown period as per Government Guidelines.	Duty Roster with 50% attendance applied for the safety of staff at college and at home place. ID card to every staff members issued for convenience.
Purchase of safety material related with COVID-19.	Principal formed the committee to purchase sanitizer, mask, stand etc. for the safety of GCE family members.
Plan for school internship in different schools.	B.Ed semester students are assigned different school for six month internship programme. Students are asked to prepare the lesson as per on line mode due to COVID-19.


IQAC COORDINATOR
(Mrs.Surinder Kaur)


PRINCIPAL
ਸਰਕਾਰੀ ਕਾਲਜ ਆਫ਼ ਐਜੂਕੇਸ਼ਨ,
ਜਲੰਧਰ।